



**A meeting of the Parochial Church Council was held during the PCC Away Day on SATURDAY
13TH MAY 2017 at Hall Place Farm, Cranleigh and was chaired by Andrew.
MINUTES**

Action

The meeting commenced at 12:25 following prayers for our dear friend and PCC member Bill Christmas who died the previous day.

Present were: Andrew Norman, Anne Cooper, Cath Anderson, Patrick Andrew, Linda Barnes, David Coom, Marian Coom, Elizabeth Hooper, Philip Hooper, Jana Phillips, Darrol Radley, Jo Radley, Chris Ross and Andrew Rustell.

Apologies for absence were accepted from David Greenwood, Marion Harris and Suzette Jones.

1 Churchwardens – Archdeacons Visit

Marian briefed the meeting on the visit from which a good report had been received. The most pressing matter for the PCC to tackle is the production of an inventory, the NADFAS report not being sufficient. Marian proposed lifting a lot of the information from the NADFAS report electronically into the prescribed format, suggesting that PCC members work in pairs to annotate the report.

It was agreed that the inventory would be a standing agenda item until completed.

Sec

Marian circulated the Archdeacon's Articles of Enquiry for discussion, asking for our encouragements and challenges over the past year and our hopes for the future. There were many encouragements including gaining the Eco Church Bronze award, restoration of the Loseley Chapel, introduction of the monthly Family Service, the monthly Friday lunch, recruitment of choral scholars, the popularity of Café Play and engagement via social media, the website and the magazine.

Challenges included the resignation of Emma as our Children & Families Worker, the redevelopment of the Community Centre, maintaining the choral scholars and repairing the church roof.

2 Children & Families Worker developments

Fr Andrew reported that Emma had resigned and will leave after the Holiday Club in August. The URC had been through a very painful time where they questioned their ability to continue. Phillip is now back with Jill Thornton still assisting. We reappraised Emma's role as did the URC and agreed that we would wish our partnership to continue but being open to the possibility of a job share which would alleviate the issue of trying to cover both churches on Sunday mornings.

In response to Marian's query as to whether a job share would have any financial implications, Fr Andrew reported that it could be slightly less expensive. He explained that the successful candidate(s) would continue to be employed by and based at the URC and that a group were meeting and working on the job description and advert, with interviews planned for July.

Cath stressed that it was very likely that a replacement would not be in place in time for the September and October Messy Churches and a team would need to be in place to plan these.

Marian proposed that we have an occasion to mark Emma's leaving and Fr Andrew will invite Emma to the service on Sunday 13th August.

AHN

Fr Andrew informed the meeting that Kate Woodhouse, Headteacher at St Nicolas' Infant School, had been invited to church on Sunday 9th July for the parish to say its goodbyes.

3 Magazine – good news

Fr Andrew expressed his thanks to Chris Ross for his work on *Signpost*. Chris expressed his concern that the magazine was now more of a pamphlet with more adverts and that he can't use stories he is sent as there is insufficient space left. He proposed that the number of pages be increased. Darrol commented that advertisers may see less value in a thinner magazine and that it was worth

a small investment. The meeting agreed that 4 extra pages be included in the magazine and that additional advertising would be sought to cover that cost with a review at the end of the year. CR C

4 **Co-option of Jana Phillips to the PCC** This was proposed by Fr Andrew and agreed unanimously.

5 **Eco Church and Green Christian**

The meeting agreed that the subscription to Green Christian at £30 pa should continue. Darrol suggested that it would be useful to have a session on what would be required to gain the Silver Eco Church Award. It was agreed that Eco Church would be a standing agenda item. Sec

6 **Standing Committee**

Jo Radley and Chris Ross were agreed as the elected members of the Standing Committee for the year ahead. The meeting also agreed that the Standing Committee Policy be amended to include the fact that the PCC may delegate matters to the Standing Committee where it would be expedient for them to take decisions on the PCC's behalf and to proceed whilst informing the PCC of their actions. It was also agreed that the Churchwarden's delegated budget be increased from £100 to £250. AHN Sec

7 **Safeguarding**

Cath informed the meeting of an email sent to all PCCs regarding Safeguarding. This would be an agenda item for the next meeting. It was agreed that all risk assessments be kept in the parish office for 3 years. Sec

8 **PCC meetings**

It was agreed that future PCC agendas include timings to prevent meetings being overlong. Sec

The next Standing Committee would be held at St Nicolas' on Thursday 1st June at 8pm.

Dates of PCC meetings for the year ahead were set for 7:30 pm on each of the following dates:

Thursday 8th June

Thursday 13th July

Thursday 7th September

Thursday 9th November

Thursday 11th January

Thursday 22nd February

The APCM will be on Sunday 18th March.

12 The meeting finished at 13:05.

Chair.....

Date:

Cath Anderson
PCC Secretary